

Kimberly Rigby Guidance Department, Chairperson

100 N. DuPont Road Wilmington, DE 19807 PH (302) 651-2705, Ext 277 Kimberly.Rigby@redclay.k12.de.us

Dear CCSA Freshman, Sophomores, Juniors, and Parents:

The course selection window for the 2015-2016 school year opens on March 16th and runs through March 31st. The schedule in which Mrs. McKenzie and I will meet with students to assist with the course selection process can be found below. The CCSA 2015-2016 Course Selection booklet is available to view and/or download from the CCSA website: http://www.cabcallowayschool.org/ - once you're on the website, click on Learning, and then click Course Catalog. If you prefer a hard copy of the course booklet, please stop by guidance and pick one up, or email Mrs. Fawcett at Debra.Fawcett@redclay.k12.de.us and she will have a copy delivered to you.

Because we operate on an 8-period modified block schedule, you have the opportunity to fill your schedule with many exciting and challenging courses; however, you cannot enroll in a course without teacher approval! Over the last few weeks, your teachers had conversations with you in regards to which classes would be the best fit for you and then entered their course recommendations online based on your communication. You'll be able to view these recommendations by logging into your student HAC account when we go "live" on Monday, March 16th. Course recommendations are only available to view via the student's HAC; parents, we encourage you to log-in and review the recommendations together, but not to make changes until the student has met with his/her counselor! Once you are logged into HAC, click on "Classes" at the top of the page, and you will see the tab which allows you to view recommended courses for the 2015-2016 SY.

Important Policies in Regards to Online Course Selection

- Please **<u>DO NOT</u>** make changes or additions to your recommendations/requests until you meet with your counselor!
- If a teacher recommends two classes for you, example, English 12 Honors and AP Literature, they are giving you a choice delete the course you do not want to take. Teacher approval is **NOT** required!
- If a teacher recommends you for an Honors or CP level course, but you want to take a higher level, you may NOT delete the course recommended for you and add in the higher level course. In order to move to a higher level, you must complete a "Course Level Change Form" (see attached). Once you obtain the appropriate approvals/signatures, return the form to your counselor and they will process the change. The change MUST be processed in two areas of Eschool, and you only have access to one of them; therefore it is imperative your counselor processes the change! If you change a course without following procedure, your counselor will change it back to what your teacher recommended after the course selection window closes on March 31st. Trust me, we will!
- If you sign-up for an AP course, you MUST utilize the attached AP Contract. Please review the contract with your parents, and obtain the necessary signatures. The 2nd page of the AP Contract must be returned to your counselor by April 1st.
- World Language: If you are currently in Level 1, and you see Level 1 recommended for you again, this means your teacher doesn't think you're ready to move on (students must have a "C" average in order to advance to the next level of a WL). If you're in Level 2 and you see Level 2 recommended for you again, this means your teacher thinks you may not pass it for the year, if you do end up passing it, your counselor will delete it from your requests in June! If you're currently in Level 2 or Level 3 and do not see Level 3, Level 4, or AP recommended for you, this means your teacher does not think you're ready to advance;

in order to have the next level added onto your schedule, you must utilize the Course Level Change form.

- **ELECTIVES AND THE ARTS!** (see below)
- If you're interested in taking a class at CHARTER please go to the following link: http://goo.gl/forms/i2G2LVI7G7 and enter your requests online. To view CSW's online course catalog go to www.charterschool.org. HOWEVER, keep in mind, there is NO GUARANTEE you will be admitted into the course, CSW's priority is to schedule their students first, just as my priority is to schedule you into our arts classes before allowing CSW students into the course!

Unfortunately, it gets a little more complicated when we start talking about all the amazing arts' elective courses we offer! Some of our arts' courses have special requirements and/or auditions in order for you to enroll, even if you're currently a major in that specific area.

In our effort to make sure you're as prepared as possible for when we begin course selection on March 16th, below you will find a listing of our arts' electives that have specific requirements for acceptance into the course. Non-Majors are welcome, but again, you must follow the requirements outlined below:

Dance

Any Non-Dance Major who is interested in taking a dance elective must go see Mrs. Cohen-Sherlock to set up an audition before March 31st. Acceptance into any elective dance class will be based on a student's audition and/or space availability, as majors get first priority. An audition date/time will be set up sometime after spring break.

Digital Communications

<u>Cinema Studies</u> – Students interested in taking Cinema Studies next year must complete an interest survey by <u>March</u> <u>31st.</u> You can find the survey at: http://goo.gl/cULrhO

<u>Photography</u> – You must submit a portfolio to Mr. Greider by March 31st. Please email Mr. Greider or Mrs. Rigby for a copy of the portfolio requirements, or visit the Cab Website (http://www.cabcallowayschool.org) to download a copy-click on Learning, then click on the link for Independent Study Photography Portfolio, or click on the link to the 2015-2016 online course catalog.

Instrumental Music

<u>Steel Drums</u> – Students must be able to read music (preferably in both treble and bass clefs). Priority will be given to students who already play an instrument or have been in steel band before.

<u>Symphonic Band/Wind Ensemble</u> - Students will be required to audition for selection. Auditions will take place near the end of May and placement will be determined by skill level and instrumental needs of the bands. <u>If interested, please</u> contact Mr. Tharp by March 31st to set up an audition.

Theatre

Students interested in picking up theatre next year must audition. For the audition you will need to prepare two contrasting monologues from published plays. All auditions must be completed by the end of March. You must see Mr. Moser (or e-mail him at Brendan.Moser@redclay.k12.de.us) to set up an audition time.

Technical Theatre & Stage Combat

<u>Technical Theatre</u> - If you are interested in taking Technical Theatre as an elective (majors need not attend), then please plan to attend the mandatory interest meeting in <u>Mr. Mikijanic's room on Monday, March 16th during Activity Period.</u> This will give you an overview as to what the class will entail for the coming year. If you do not attend, or do not speak to Mr. Mikijanic privately, you will not be accepted into the class.

<u>Stage Combat</u> – If you are interested in taking Stage Combat as an elective next school year, then please plan to attend the mandatory interest meeting on <u>Tuesday, March 17th in Mr. Mikijanic's room during Activity Period</u>. This will give you an overview as to what the class will entail for the coming year. If you do not attend, or do not speak to Mr. Mikijanic privately, you will not be accepted into the class. Additionally, State Combat is EXTREMELY demanding

mentally and physically. If you are not up for a challenge, please do not request the class. The class moves at a fast pace, with complex and complicated techniques and terms

Visual Art

Non-Majors interested in taking an art class that never assessed for Visual Arts must submit an eight piece portfolio to **Mr. Hanel by March 31st** to enroll in any of the courses listed above. This could be composed in as simple of a format as pages from a Visual Journal. Specific requirements for what the portfolio should consist of can be found on the CCSA website at http://www.cabcallowayschool.org. Click on "Admissions" and then click on "High School Assessment/Rubrics". For Non-Majors who assessed for HS Visual Arts previously but are pursuing another major simply need to confirm a passing assessment score with Mr. Hanel. Students who meet these requirements will have their names and course selections forwarded to Mrs. Rigby on March 31st. Contact Mr. Hanel with any questions.

Vocal Music

<u>Vocal Music</u> - Students must pass the Cab Vocal Assessment to be eligible to take this course (visit the Cab website to view assessment requirements). Students need to sing a classical song (please bring sheet music) and a Broadway song (with sheet music). Students will also be tested on their sight-singing abilities, sing a melody taught by the instructor while a countermelody is sung, reproduce pitches played by instructor and identify pitches on both treble and bass staves. A letter of recommendation from a former music teacher or private instructor is also required. Please contact Mrs. Eldreth to set-up an assessment time <u>BEFORE March 31st.</u>

<u>Musical Theatre</u> - rising juniors and seniors may audition afterschool on 3/25 and 3/26 – a sign-up is available outside of Mrs. Eldreth's room. Be prepared to sing 16 bars of a Broadway song, do a cold reading, and learn a short dance. Only open to rising juniors and seniors.

<u>JazzChords</u> - There will be auditions for next year's JazzChords of Calloway Jazz Choir after-school on <u>Monday</u> <u>and</u> Tuesday, March 2 and 3. See Mr. Lassman in room 226 for audition materials. Current members of JazzChords do not have to come to an after-school audition; auditions will be held during class. Current 8th grade students of Mr. Lassman can speak to him prior to the audition date to see if they will need to audition or their work in class is a strong enough example of their ability and effort. Those unable to attend auditions on March 2 or 3 can schedule a different time/date with Mr. Lassman before March 31st!

Please feel free to contact us if you have any questions or concerns. 9th grade parents should direct questions to Mrs. McKenzie at <u>Dale.McKenzie@redclay.k12.de.us</u>, 10th and 11th grade parents should contact Mrs. Rigby.

Sincerely,

Kimberly Rigby

Kimberly Rigby Department Chair of Counseling

The schedule for course selection is as follows: Sophomores and Juniors will be pulled from their social studies class and freshman will be pulled from their English classes

Date	Grade	Teacher & Period	Location	Counselor
03/16	11	Sullivan's periods 2, 3, and 4	Lab 228	Rigby
03/17	11 10	Sullivan's 5 th period Winnington's periods 6 and 8	Lab 228 Lab 228	Rigby Rigby
03/18	10 11	Winnington's periods 3 and 4 Lober/Thompson students @ 12:30	Lab 228 Lab 228	Rigby Rigby
03/19	10	Winnington's 5 th period	Lab 228	Rigby

03/19 & 3/20: make-up sessions for 10 th and 11 th grade students			Lab 228	Rigby
03/23	09	Rae's periods 5, 7, & 8	Lab 232	McKenzie
03/24	09	Rae's periods 1 and 4	Lab 232	McKenzie

03/25 and 03/26 – 9th grade make-up sessions