



Fan Club General Meeting—Agenda
May 11th, 2016 7pm – 8pm
Agenda & Minutes

Purpose:

- End of year close
- Beginning to prep for 2016-2017

Attendees: Steve Billy, Julie Cooke, Jim Crompton, Sandy Hitchens, Mayda Melendez, Rob Pinchot, Ram Shanbhag, Gina Shivery, Susan Spillane, Brian Winnington

1. Treasurer Report 7:00 to 7:05
 - a. Checking Acct balance 04/30/2016--approx 12K
 - b. Everyone who has receipts reimbursed through the production budget needs to get them to Gina for reimbursement—receipts must be submitted to Gina or directly to the district prior to the district Budget cycle end (contact Gina Shivery with questions)
2. 2015-2016 Close out 7:05 to 7:30
 - a. Bylaws review and approval—Bylaws updates approved and will be distributed to members and posted on the webpage by year end. Bylaws will be in effect at the end of current school year.
 - b. Fan Pak gift—To be purchased and distributed by Annette --end May
 - c. Sign for Box Office—Estimate to be submitted to Executive Board to review -- end May
 - d. Executive board final meeting—June 8th, more details to be provided to Executive Board
3. 2016-2017 Prep 7:30 to 7:55
 - a. Elections 2016-2017—Thank you to all nominees, and special thanks to Marie Collins for chairing the nomination process.

The officers for 2016-2017 are:
President—Annette Girondi (interim)
Secretary—Susan Spillane
Treasurer—Crystal Pini
Director at Large—Julie Cooke

An active process is underway to determine candidates for President for 2016-2017; special election will be held when candidates identified (as per bylaws).

 - b. Handoff planning—Gina will arrange transfer of info to Crystal
4. Meeting close 8:00