

Adopt- A-Teacher/Staff Program - 2017-2018

Cab Calloway School of the Arts - PTSO

Family Information & Form

No Act of Kindness, no matter how small, is ever wasted. Aesop

The Adopt-a Teacher Program at Cab Calloway is run by the Parent Teacher Student Organization (PTSO). This program provides support and makes a teacher or staff member feel special throughout the school year.

What is the Program?

1. Families who choose to sign up are assigned a specific teacher/staff member to adopt.
2. Once a month (or more often as you like), we ask that you recognize your adopted teacher/staff member by sending them one of their special treats! The intention is to send small gifts (\$5-\$15) once a month, and to potentially spend a little more at the holidays or on their birthday.
3. All gifts should be sent anonymously through the school office, or some other way without revealing yourself.
4. All gifts should have the teachers or staff member name, clearly labeled on it to avoid it getting to the wrong person.
5. Once you have dropped off your gift, you will email me to let me know you have sent in a gift so that I can confirm with the staff that it was received. This is very important, as we want to make sure the teachers are getting their gifts. If I don't hear from you, I will send you a gentle reminder. If I do not hear from your family at all, we may need to re-assign the teacher to a new family.
6. Throughout the year this is an anonymous event, and the end of the school year you will have the opportunity to choose to reveal your identity to your adopted teacher/staff member. This year this will be done on an individual basis rather than as a group reveal.

Other Information

1. Teacher/Staff assignments are on a first come basis. If your choices have already been taken, you will be assigned to another teacher or staff member. Please know that as much as I would like to give everyone their first or second choice, it really is impossible. We have a lot of wonderful staff who make this school great so I hope you will still consider being a part of the program.
2. Once I have assigned all the teachers, you will receive the information sheet regarding the staff member you have been given. This information sheet has been filled out by the teacher/staff member and will help guide you to select special treats and gifts for them.
3. To sign up for the program, Please complete all information on the form, as this information will help us reach you whenever necessary. Your information will not be shared with others. Please print clearly, especially your email address - as this will be how I contact you. If you have any questions, please contact Tracy Rossi at tncrossi@aol.com.
4. If we do not have enough families participating in this program, we will open it up to families willing to adopt more than one teacher/staff member.

Thank you for your consideration in participating in this meaningful program. The staff of Cab Calloway school appreciates your kindness and efforts very much.

Please fill out the form and email it to me ASAP to participate.

***When you are kind to others, it not only changes you,
it changes the world. - Harold Kushner***

CCSA Family Adopt A Teacher/ Staff Member **Request & Sign Up Form**

**Please complete form and return to: Tracy Rossi at tncrossi@aol.com
My cell phone number is 302-588-9312 if you have any questions.**

Parent /Family Name _____

Parent/Family Email Address _____

Phone Number (H) _____ (C) _____

First student Name _____ Grade _____

Homeroom No. _____

Student Major/Minor _____

Second Student Name _____ Grade _____

Homeroom No. _____

Student Major/Minor _____

Teacher Preference/Request - if any (PLEASE REMEMBER, WE TRY TO GIVE YOU YOUR PREFERENCES, BUT IF YOUR REQUESTS HAVE ALREADY BEEN TAKEN, YOU WILL BE ASSIGNED TO ANOTHER TEACHER/STAFF

1. _____

2. _____

Please check here if you are interested or willing in adopting more than one faculty member. This will only happen for families with two students who want to adopt OR if we don't get enough people to adopt and still have teachers without adopted families.

Carry out a random act of kindness, with no expectation of reward, safe in the knowledge that one day someone might do the same for you. Princess Diana